



STAFFORDSHIRE HEALTH AND WELLBEING BOARD

FORWARD PLAN 2020/2021

This document sets out the Forward Plan for the Staffordshire Health and Wellbeing Board.

Health and Wellbeing Boards were established through the Health and Social Care Act 2012. They were set up to bring together key partners across the NHS, public health, adult social care and children's services, including elected representatives and Local Healthwatch to lead the agenda for health and wellbeing within an area. The Board has a duty to assess the needs of the area through a Joint Strategic Needs Assessment and from that develop a clear strategy for addressing those needs – a Joint Health and Wellbeing Strategy. The Board met in shadow form before taking on its formal status from April 2013.

The Forward Plan is a working document and if an issue of importance is identified at any point throughout the year that should be discussed as a priority this item will be included.

Councillor Johnny McMahon and Dr Alison Bradley
Co-Chairs

If you would like to know more about our work programme, please get in touch on 07794 997 621

Unless otherwise stated, Public Board Meetings are held in Staffordshire Place 1, Trentham and Rudyard Rooms, at 3.00pm.

Public Board Meetings: 11 June 2020 cancelled
 3 September 2020 – virtual meeting via Microsoft Teams
 10 December 2020 – virtual meeting via Microsoft Teams
 4 March 2021

Date of Meeting	Item	Details	Outcome
1 June 2020 PUBLIC BOARD MEETING	Cancelled due to Covid 19		
3 September 2020 PUBLIC BOARD MEETING	Covid 19 Response Report Author – Jon Topham Lead Board Member – Richard Harling		
	Local Outbreak Control Plan Report Author – Jon Topham Lead Board Member – Richard Harling		
	ICP Development Report Author – Lead Board Member -		
	BCF Report Author – Jenny Pierpoint Lead Board Member – Richard Harling		
10 December 2020 PUBLIC BOARD MEETING	COVID-19 Update Report Author – N/A Lead Board Member – Richard Harling	Verbal update	
	HWBB Strategy Report Author – Jon Topham Lead Board Member – Richard Harling		
	SCC & CCG Commissioning Intentions SCC – Richard Harling CCGs – Cheryl Hardisty	Reported to the Board annually.	
	Population Health Management Report Author – Jane Moore		
	SSASPB Annual Report Report Author – Helen Jones / John Wood Lead Board Member – Richard Harling	Reported to the Board annually.	

Date of Meeting	Item	Details	Outcome
	Hospices Report Author – Emma Hodges (St. Giles)	Update on behalf of all Hospices	
	FSPB Report Author – Kate Sharratt Lead Board Member – Helen Riley	To be delivered verbally	
	BCF Report Author – Rosanne Cororan Lead Board Member – Richard Harling		
	Mental Health Strategy Report Author – Richard Deacon / Josephine Bullock Lead Board Member – Richard Harling		
	Troubled Individuals Report Author – Tony Bullock Lead Board Member – Richard Harling	Presentation	
4 March 2021 PUBLIC BOARD MEETING	SEND Strategy Report Author – Tim Moss Lead Board Member – Helen Riley	Agreed at the January 2020 meeting	
	HWBB Delivery Plan Report Author – Jon Topham Lead Board Member – Richard Harling		
	Together Active Report Author – Jude Taylor Lead Board Member -		
	Obesity Strategy Report Author – Karen Coker Lead Board Member		
	Adult Safeguarding Report Report Author – Lead Board Member -		
	Director for Public Health Report Report Author – Lead Board Member –	Annual report	

Date of Meeting	Item	Details	Outcome
	VCSE Report Author – Garry Jones / Phil Pusey Lead Board Member -		
	Healthwatch Report Author – Lead Board Member -		
	Broadband & Digital Infrastructure Strategy Update Report Author – Lead Board Member – Richard Harling	Agreed at the January 2020 meeting as part of discussions around progress on recommendations from the Director of Public Health Annual Report.	
11 June 2021 PUBLIC BOARD MEETING	Families Strategic Partnership Board Revised Strategy and Governance Report Author – Kate Sharratt Lead Board Member – Helen Riley	Agreed at the January 2020 meeting	

HWBB Statutory Responsibility Documents

Document	Background	Timings
Pharmaceutical Needs Assessment (PNA)	<p>The PNA looks at current provision of pharmaceutical services across a defined area, makes an assessment of whether this meets the current and future population needs for Staffordshire residents and identifies any potential gaps in current services or improvements that could be made.</p> <p>The Health and Social Care Act 2012 transferred responsibility for developing and updating of PNAs to HWBs.</p>	<p>The current PNA was published in March 2018.</p> <p>The PNA is reviewed every three years (the next assessment is due in 2021)</p>
Joint Strategic Needs Assessment (JSNA)	<p>The H&WB arrange for:</p> <ul style="list-style-type: none"> • an annual JSNA update report • 2 deep dive reports per year • Quarterly exception reporting 	The Annual JSNA report comes to the March H&WB.
Joint Health and Wellbeing Strategy (JHWS)	The JHWS sets out how the needs identified in the JSNA will be prioritised and addressed.	JHWS was adopted by the H&WB at their June 2018. An action plan will be developed to set out how the Strategy will be delivered.
CCG and Social Care Commissioning Plans	The H&WB receive annually details of both CCG commissioning plans and Social Care to consider whether these have taken proper account of the JHWS.	Annually, normally at the March meeting.

Board Membership Role	Member	Substitute Member
Staffordshire County Council Cabinet Members	CO CHAIR – Johnny McMahon – Cabinet Member for Health, Care and Wellbeing Mark Sutton – Cabinet Member for Children and Young People Jonathan Price – Cabinet Member for Education (and SEND)	Gill Burnett – Cabinet Support Member for Adult Safeguarding
Director for Families and Communities	Helen Riley – Deputy Chief Executive and Director for Families and Communities	
Director for Health and Care	Richard Harling – Director of Health and Care	
A representative of Healthwatch	Simmy Akhtar – Chief Officer, Healthwatch	Maggie Matthews – Healthwatch Advisory Board Chair
A representative of each relevant Clinical Commissioning Group	Gary Free – Chair of Cannock Chase CCG Paddy Hannigan – Chair of Stafford and Surrounds CCG Shammy Noor – Chair of South East Staffs and Seisdon Peninsula CCG Rachel Gallyot – Chair of East Staffs CCG CO CHAIR - Alison Bradley - Chair of North Staffs CCG	Marcus Warnes – Chief Operating Officer
Representative of the CCG Accountable Officer	Craig Porter – CCG Managing Director of South West Division	tbc

Staffordshire's Health and Wellbeing Board has agreed to the following **additional representatives** on the Board:

Role	Member	Substitute Member
District and Borough Elected Member representatives	Roger Lees – Deputy Leader South Staffordshire District Council Jeremy Pert – Cabinet Member (Community Portfolio) Stafford Borough Council	Brian Edwards
District and Borough Chief Executive	Tim Clegg – Chief Executive Stafford Borough Council	tbc
Staffordshire Police	Chief Superintendent Jennifer Mattinson	Chief Superintendent Jeff Moore
Staffordshire Fire and Rescue Service	Howard Watts – Director of Prevent and Protection	Jim Bywater
Together We're Better - Staffordshire Transformation Programme	Simon Whitehouse – Programme Director	tbc
Voluntary Sector	Phil Pusey – Chief Executive SCYVS Garry Jones – Chief Executive Support Staffordshire	tbc